

## Integrated Impact Assessment (IIA)

### Part 1 Scoping

#### 1 Details of the Proposal

|   |   |
|---|---|
| <b>Title of Proposal:</b>   | MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2023  |
| <b>What is it?</b>  | A new Policy/Strategy/Practice <input type="checkbox"/><br>A revised Policy/Strategy/Practice <input checked="" type="checkbox"/> |
| <b>Description of the proposal:</b><br>(Set out a clear understanding of the purpose of the proposal being developed or reviewed (what are the aims, objectives and intended outcomes, including the context within which it will operate). | Quarterly report to Melrose Common Good Fund on the financial out-turn for 2022/23 and the proposed budget for 2023/24.           |
| <b>Service Area:</b><br><b>Department:</b>  | Common Good Funds<br>Finance & Regulatory   |
| <b>Lead Officer:</b><br>(Name and job title)  | Suzy Douglas, Acting Chief Financial Officer  |
| <b>Other Officers/Partners involved:</b><br>(List names, job titles and organisations)  |   |
| <b>Date(s) IIA completed:</b>   | 22/05/2023  |

**2 Will there be any cumulative impacts as a result of the relationship between this proposal and other policies?**

|  |
|--|
| <del>Yes</del> / No <i>(please delete as applicable)</i> |
| If yes, - please state here:                             |

**3 Legislative Requirements**

|  |   |
|--|---|
| <b>3.1 Relevance to the Equality Duty:</b>   |   |
| <p><b>Do you believe your proposal has any relevance under the Equality Act 2010?</b><br/> <i>(If you believe that your proposal may have some relevance – however small please indicate yes. If there is no effect, please enter “No” and go to Section 3.2.)</i></p> |   |
| <b>Equality Duty</b>   | <b>Reasoning:</b>   |
| <b>Elimination of discrimination (both direct &amp; indirect), victimisation and harassment.</b> <i>(Will the proposal discriminate? Or help eliminate discrimination?)</i>  | Given the subject matter of this assessment, it is not relevant to Equality duty. |
| <b>Promotion of equality of opportunity?</b><br><i>(Will your proposal help or hinder the Council with this)</i>   |   |
| <b>Foster good relations?</b><br><i>(Will your proposal help or hinder the council s relationships with those who have equality characteristics?)</i>  |   |

**3.2 Which groups of people do you think will be or potentially could be, impacted by the implementation of this proposal? (You should consider employees, clients, customers / service users, and any other relevant groups)**

Please tick below as appropriate, outlining any potential impacts on the undernoted equality groups this proposal may have and how you know this.

|  | Impact    |                 |                 | Please explain the potential impacts and how you know this   |
|--|-----------|-----------------|-----------------|--|
|  | No Impact | Positive Impact | Negative Impact |  |
| <b>All of the protected characteristics including Age, Disability, Gender Reassignment, Marriage or Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex, Sexual Orientation.</b> | X         |                 |                 | No impact or relevance. This is a routine monitoring report required as part of good governance of the Common Good Funds |

**3.3 Fairer Scotland Duty**

This duty places a legal responsibility on Scottish Borders Council (SBC) to actively consider (give due regard) to how we can reduce inequalities of outcome caused by socioeconomic disadvantage when making strategic decisions.

The duty is set at a strategic level - these are the key, high level decisions that SBC will take. This would normally include strategy documents, decisions about setting priorities, allocating resources and commissioning services.

**Is the proposal strategic? No**

~~Yes~~/ No *(please delete as applicable)*

**If No go to Section 4**

**If yes, please indicate any potential impact on the undernoted groups this proposal may have and how you know this:**

|  | Impact | State here how you know this |
|--|--------|------------------------------|
|--|--------|------------------------------|

|   | No Impact | Positive Impact | Negative Impact |  |
|---|-----------|-----------------|-----------------|--|
| <b>Low and/or No Wealth</b> – enough money to meet basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future.                       |           |                 |                 |  |
| <b>Material Deprivation</b> – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure and hobbies |           |                 |                 |  |
| <b>Area Deprivation</b> – where you live (e.g. rural areas), where you work (e.g. accessibility of transport)   |           |                 |                 |  |
| <b>Socio-economic Background</b> – social class i.e. parents' education, employment and income  |           |                 |                 |  |
| <b>Looked after and accommodated children and young people</b>  |           |                 |                 |  |
| <b>Carers</b> paid and unpaid including family members  |           |                 |                 |  |
| <b>Homelessness</b>   |           |                 |                 |  |
| <b>Addictions and substance use</b>   |           |                 |                 |  |
| <b>Those involved within the criminal justice system</b>  |           |                 |                 |  |

#### 4 Full Integrated Impact Assessment Required

Select No if you have answered “No” to all of Sections 3.1 – 3.3.

**Yes / No** (please delete as applicable)

If a full impact assessment is not required briefly explain why there are no effects and provide justification for the decision.

Report is a regular governance report required to ensure good governance of the Common Good Fund. All members of the Fund have equal status under the regulations followed.

|   |                                       |
|---|---------------------------------------|
| <b>Signed by Lead Officer:</b>            | <b>Suzy Douglas</b>                   |
| <b>Designation:</b>                       | <b>Acting Chief Financial Officer</b> |
| <b>Date:</b>                              | <b>22/05/2023</b>                     |
| <b>Counter Signature Service Director</b> |                                       |
| <b>Date:</b>                              |                                       |